

**NORTH SALEM TOWN BOARD
REGULAR MEETING/WORKSESSION
TOWN HALL ANNEX
MAY 24, 2011**

PRESENT: Supervisor: Warren Lucas
Councilman: Stephen Bobolia
Councilman: Peter Kamenstein
Councilwoman: Mary-Elizabeth Reeve
Councilwoman: Amy Rosmarin
Town Clerk: Veronica Howley
Attorney for Town: Roland Baroni

OTHERS PRESENT: Planning Board Chair Cynthia Curtis
Dan Ginnel & Frank Pasquale, 31 Fields Lane
Lori Battiste, 33 Fields Lane

The regular meeting was called to order by Supervisor Lucas at 7:35 P.M.

WORKSESSION

1. **Discuss Revised Procurement Policy**

The Board discussed the Town's revised Procurement Policy and the following resolution was offered:

RESOLUTION #128-TO ADOPT REVISED PROCUREMENT POLICY

Motion made by Supervisor Lucas
Seconded by Councilwoman Rosmarin

RESOLVED, that the Town Board of the Town of North Salem hereby adopts the revised Procurement Policy dated May 24, 2011 as attached.

Supervisor Lucas - Aye
Councilman Bobolia - Aye
Councilman Kamenstein - Aye
Councilwoman Reeve - Aye
Councilwoman Rosmarin - Aye
Resolution Adopted.

RESOLUTIONS

RESOLUTION #129-TO AUTHORIZE RELEASE OF ESCROW FUND BALANCE

Motion made by Supervisor Lucas
Seconded by Councilman Bobolia

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the release of escrow to the following individuals, per their written requests, and the recommendation of Building Inspector Bruce Thompson.

Joseph Pinto	\$131.25
William Frank	\$559.66
Marianne Shoecraft	\$600.00

Supervisor Lucas - Aye
Councilman Bobolia - Aye
Councilman Kamenstein - Aye
Councilwoman Reeve - Aye
Councilwoman Rosmarin - Aye
Resolution Adopted.

RESOLUTION #130-TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT WITH JAMES A. CAGGIANO CONSULTING ENGINEER TO CONDUCT FEASIBILITY STUDY FOR URANIUM REMOVAL SYSTEM SUNSET RIDGE WATER DISTRICT

Motion made by Supervisor Lucas

Seconded by Councilman Kamenstein

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to sign an agreement with Consulting Engineer James A. Caggiano to conduct a feasibility study for the installation of a uranium removal system in the Sunset Ridge water-supply system, at an estimated cost of three thousand nine hundred dollars (\$3,900.00).

Supervisor Lucas - Aye

Councilman Bobolia - Aye

Councilman Kamenstein – Aye

Councilwoman Reeve - Aye

Councilwoman Rosmarin - Aye

Resolution Adopted.

RESOLUTION #131-TO APPROVE PURCHASE OF SHED – DAY CAMP

Motion made by Supervisor Lucas

Seconded by Councilwoman Reeve

RESOLVED, that the Town Board of the Town of North Salem hereby approves the purchase of a shed to be used for the lifeguards at the Town Day Camp in Mountain Lakes Park from The Home Depot at a cost of two thousand one hundred fifty-seven dollars and ten cents (\$2,157.10) including delivery and installation. The cost for this shed will be charged to the Town Day Camp.

Supervisor Lucas - Aye

Councilman Bobolia - Aye

Councilman Kamenstein – Aye

Councilwoman Reeve - Aye

Councilwoman Rosmarin - Aye

Resolution Adopted.

RESOLUTION #132-TO AUTHORIZE TAX RECEIVER TO ATTEND ANNUAL TAX RECEIVER'S SCHOOL AND CONFERENCE

Motion made by Supervisor Lucas

Seconded by Councilwoman Reeve

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes Karen Roach, Receiver of Taxes to attend the 2011 New York State Association of Tax Receiver's & Collector's Annual Training Seminar at The Golden Arrow Lakeside Resort, Lake Placid, New York, June 12-15, 2011, at a cost of three hundred ninety dollars (\$390.00) for the conference and lodging, and be it further

RESOLVED, that she will be reimbursed for all actual and necessary expenses incurred in attending the seminar, not to exceed six hundred dollars (\$600.00).

Supervisor Lucas - Aye

Councilman Bobolia - Aye

Councilman Kamenstein – Aye

Councilwoman Reeve - Aye

Councilwoman Rosmarin - Aye

Resolution Adopted.

RESOLUTION #133-TO ACKNOWLEDGE RECEIPT OF PETITION FROM OLD STONE HILL, LLC AND REFER TO PLANNING BOARD TO AMEND ZONING ORDINANCE TO PERMIT NURSERY SCHOOLS/DAY-CARE CENTERS – FIELDS LANE

Motion made by Supervisor Lucas

Seconded by Councilman Bobolia

RESOLVED, that the Town Board of the Town of North Salem hereby acknowledges receipt of a petition submitted by Daniel Ginnel, Old Stone Hill, LLC in connection with property located at 31 Fields Lane, seeking an amendment of the Zoning Ordinance to change the Table of Permitted Uses in

the RO Research-Office Zoning District to permit nursery schools or day-care centers by Special Permit of the Town Board on parcels of at least two acres in the RO Research-Office Zoning District and be it further

RESOLVED, that the Town Board hereby refers this matter to MDRA for a Completeness Review and once complete to the North Salem Planning Board to review.

Supervisor Lucas - Aye
 Councilman Bobolia - Aye
 Councilman Kamenstein – Aye
 Councilwoman Reeve - Aye
 Councilwoman Rosmarin - Aye
 Resolution Adopted.

RESOLUTION #134-TO CANCEL PLANNING BOARD FEE FOX-MILLS

Motion made by Supervisor Lucas
 Seconded by Councilman Kamenstein

RESOLVED, that the Town Board of the Town of North Salem hereby cancels the bill in the amount of two hundred sixty-eight dollars and sixty-six cents (\$268.66) owed by Mr. and Mrs. Fox-Mills to the Planning Board.

Supervisor Lucas - Aye
 Councilman Bobolia - Aye
 Councilman Kamenstein – Aye
 Councilwoman Reeve - Aye
 Councilwoman Rosmarin - Aye
 Resolution Adopted.

WORKSESSION

2. **Discuss Town Policy for Employee Use of Cell Phones for Town Business**

The Board discussed and agreed to give employees who use their personal cell phones for Town business on a regular basis a monthly stipend for the use of their phone.

Supervisor Lucas will draft a policy.

3. **Discuss Community Development Block Grant (CDBG)**

The Board discussed and agreed to renew the agreement with Westchester County so that organizations such as A-HOME can continue to apply for Community Development Block Grants.

4. **Discuss May 19, 2011 Letter from Ms. Brennan, 1 Jessitar Road Regarding Amnesty/Reduced Fine for Illegal Deck**

The Board discussed Ms. Brennan's request for the Town to waive or decrease the \$1,500 fine because her deceased husband did not go through the building permit process when they built their deck at 1 Jessitar Road.

The Board agreed to reduce the fine to \$100.00 and the following resolution was offered:

RESOLUTION #135-TO REDUCE BUILDING DEPARTMENT FINE - 1 JESSITAR ROAD

Motion made by Supervisor Lucas
 Seconded by Councilman Bobolia

RESOLVED, that the Town Board of the Town of North Salem hereby reduces the penalty from \$1,500.00 to \$100.00 for an illegal deck at 1 Jessitar Road and be it further

RESOLVED, that the Notice of Violation be removed from the building file upon the Issuance of a Certificate of Occupancy.

Supervisor Lucas - Aye
Councilman Bobolia - Aye
Councilman Kamenstein – Aye
Councilwoman Reeve - Aye
Councilwoman Rosmarin - Aye
Resolution Adopted.

5. **Discuss Agreement with Jo-Flo for Reimbursement of Professional Fees**

The Board discussed the agreement with Jo-Flo to allow the Town to deduct professional fees relating to the proposed Highgate-Woodlands at North Salem Project from their escrow account. The following resolution was then offered:

RESOLUTION #136-TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT - JO-FLO

Motion made by Supervisor Lucas
Seconded by Councilwoman Reeve

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to sign an agreement for reimbursement of professional fees from the escrow account for the Jo-Flo Project.

Supervisor Lucas - Aye
Councilman Bobolia - Aye
Councilman Kamenstein – Aye
Councilwoman Reeve - Aye
Councilwoman Rosmarin - Aye
Resolution Adopted.

6. **Discuss Tree Plantings on the Croton Falls Drainage Site**

The Board discussed the DEP’s requirement for the Town to plant trees at the Croton Falls drainage site and the following resolution was offered:

RESOLUTION #137-TO AUTHORIZE SUPERVISOR TO APPROVE TREE PLANTINGS CROTON FALLS - DRAINAGE SITE

Motion made by Supervisor Lucas
Seconded by Councilman Bobolia

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to approve the purchase and planting of 22 Maple Trees on the Croton Falls drainage site as per Town Engineer Mike Shortell’s planting plan for a total not to exceed three thousand four hundred dollars (\$3,400.00).

Supervisor Lucas - Aye
Councilman Bobolia - Aye
Councilman Kamenstein – Aye
Councilwoman Reeve - Aye
Councilwoman Rosmarin - Aye
Resolution Adopted.

There being no further business and all those wishing to be heard having been heard, the meeting adjourned at 9:00 P.M. Motion was made by Supervisor Lucas, seconded by Councilman Kamenstein. All voted in favor.

S E A L

Veronica Howley
Town Clerk

