

HISTORIC PRESERVATION COMMISSION
MEETING MINUTES

July 7, 2015
Delancey Hall

MEMBERS PRESENT: Debby Moore
John Malone
Gail Pantezzi
Francis Tuoti, Chairman

MEMBERS ABSENT: Linda Gracie
Marcia Rockwood
Steve LaRocca

ALSO PRESENT: Susie Thompson, Town Historian
Janice Will, Recording Secretary

Chairman Francis Tuoti opened the meeting.

Certified Local Government Program

Gail Pantezzi read a draft letter to Supervisor Warren Lucas and the Town Board, stating that the HPC wants to amend Chapters 130 and 131 of the Town Code to make the local law compliant with the CLGP.

The Chairman asked what other requirements there are for acceptance into the CLGP as mentioned in the draft letter, commenting that the Supervisor/Town Board members might want to know.

Ms. Pantezzi said a letter from the Supervisor is required, and the HPC members must prepare and submit resumes. She explained that the CLGP is looking for very professional HPC's which theirs is not, but it will be fine. She further stated that she will look for the letter from NYSHPO spelling out what should be included in the application and attach it to the letter to the Town Board

It was agreed that the secretary should include as an attachment a copy of the page of the July 7 meeting minutes that includes the HPC vote to request the Code changes.

To approve the changes to Chapters 130 and 131 previously discussed and recommend to the Town Supervisor and members of the Town Board that the changes be implemented.

Motion by: Gail Pantezzi

Seconded by: Debby Moore

All in favor.

Other: Condition of Town-owned historic landmarks and other Town buildings

Ms. Pantezzi showed the other HPC members a book of photographs she took of Lobdell House, Delancey Hall, the Annex, the barn behind the Building Department trailer, and the Cable Barn.

The members discussed the appearance of the various buildings; landscaping was noted also.

Chairman Tuoti suggested that HPC members attend the Town Board meeting when next year's budget is to be discussed.

Ms. Pantezzi said they could let the Town Board know what they think needs to be done before then.

The Chairman thought the HPC could recommend that a buildings and grounds maintenance budget be created for Town-owned landmarks and other buildings/sites. He added that a Town Board member could be asked to look into this.

Ms. Pantezzi thought someone currently working for the Town could do the work, adding that the Supervisor favors hiring someone part-time to do all Town maintenance. She said she will draft a letter to the Town Board from the HPC and email it to the other members.

Beyond the Gravestone assessment report/course

Ms. Thompson stated that the HPC should receive the report soon; if it is not received by July 14, the class scheduled for July 21 should be re-scheduled so they will have a week to review the assessment report first. Ms. Thompson noted that the course will be held at Cat Ridge Cemetery.

Ms. Pantezzi remarked that the class should be video-recorded, but Mr. Malone pointed out that Beyond the Gravestone might not permit that.

Approval of June 15 meeting minutes with changes per Ms. Pantezzi.

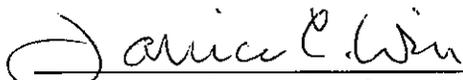
Motion by: Chairman Tuoti

Seconded by: John Malone

Next meeting: Tuesday, September 1.

Motion to adjourn: Debby Moore

Respectfully submitted,


Janice Will, Recording Secretary