

WETLANDS PERMIT FORM

PLANNING BOARD

TOWN OF NORTH SALEM, WESTCHESTER COUNTY, NEW YORK

Your application for a wetlands permit has been referred to the Planning Board. Attached is a copy of the official notice of referral from the

- Wetlands Inspector
- Conservation Advisory Council

The Planning Board will require

- 8 copies of the original wetland application, including any Maps and Plans (folded) that accompanied the original application.

In addition, the Planning Board will require ten (10)¹ copies of all the additional materials outlined in the referral form, which includes, but is not limited to

- SEQR material requirements
- Supplemental material in accordance with Section 107-6(D)(1) of the Freshwater Wetlands Local Law, Addendum A of the referral form -- all items that are checked. (The wetlands inspector has specified the additional material that is required at this time.)

Please note that additional material may be required by the Planning Board based on its review of all submitted materials. The Planning Board may accept digital copies of some application materials. Please review this with the Planning Board secretary before preparing submissions.

It is recommended that applicants request to be on the Planning Board's work session at the earliest practical time to present their application, review the application material requirements and procedures with the Board, and schedule a site visit. This pre-application presentation may be scheduled prior to submission of the Supplemental materials noted above.

All application materials are to be submitted to the Planning Board Secretary at least twenty-one (21) days in advance of the board's Regular meeting date, and a request to be on an agenda must be made at least fourteen (14) days prior to a meeting date. Please refrain from direct contact with Town Consultants during review process. All contact should begin with the Planning Board Secretary.

¹ 5 PB, 2 MDRA, 1 File, 1 TA, 1 CAC
Wetlands Permit Planning Board Form – March 24, 2009.